

# Coastal Operators Group (COG) Meeting

## Minutes

August 28, 2024

2:00 – 3:00 PM

Agenda Item	Notes	Next Steps
Welcome & Review July meeting minutes	<p>In attendance: Jeff Martinelli (Workforce Solutions), Sheila Muldoon (Workforce Solutions), Mike Robinson (Workforce Solutions), Joy Rodrigue (Workforce Solutions), Linda Greer (Adult Ed Hub 9), Rene Smith (Brunswick CareerCenter)</p> <p>David Watts (Adult Ed Hub 7) is on vacation; Rob Klaiber (Portland and Springvale CareerCenters) is on vacation; Kim Desso (MDOL Voc Rehab) is out of the office this week.</p>	
Updates from the group	<p><b>Jeff Martinelli:</b> Finished AJC with 20 youth enrolled. Partnering participants with AJC trainings, i.e., crane operator, Revision Energy.</p> <p><b>Sheila Muldoon:</b> Has a youth participating in logging industry with AJC. Pilot in KVCC campus in Northern Maine. Afghan grant referrals continue to come in. Green Jobs for ME has had welding added as a training option. Other grants are going well – it has been a good year meeting goals.</p> <p><b>Mike Robinson</b> (Workforce Solutions): Going well with business coordinators. Health care grant.</p> <p><b>Linda Greer</b> (Adult Ed Hub 9): Retail fair at community center went well. Adult Ed was able to present on the Rise Up training program. Wrapped up the summer programming at the library. Kate has moved to the New Mainers Resource Center at PAE. Still waiting to hear about the success of the renewable energy grant application.</p> <p><b>Rene Smith</b> (Brunswick CareerCenter): Still looking for someone to serve the business community. Have been holding career fairs outside downtown; sometimes these events can be challenging to access due to parking downtown. College started up this week – lots of students have been in.</p>	<p>Jeff will make contact with Westbrook Vocational Programming: culinary, CDL may have lost staff due to budget cuts.</p>
Affiliate Site Certification updates	<p>The five affiliate sites – Workforce Solutions’ Belfast location, and the Brunswick, Rockland, Portland, and Springvale CareerCenters – have been reviewed and scored by the review committee. All sites passed with satisfactory scores (38 – 49).</p> <p>Certification materials for all sites, including the Comprehensive One-Stop Center, will be sent to Chris Quint, State Workforce Board director.</p>	

One-Stop Center  
Relocation updates

The lease has been entered into for the new Comprehensive One-Stop Center at 56 Northport Drive in Portland. The relocation process will necessitate having remote access to the OSC and leaning into access at the affiliate sites for a few weeks while staff move and set up the new site for services. In person options can still be found by scheduling with the OSC, and through the region's affiliate site locations:

- **Portland One-Stop Center**  
**Phone:** (207) 930-7047  
**TTY:** Maine Relay 711  
**Email:** [Intake@WorkforceSolutionsME.org](mailto:Intake@WorkforceSolutionsME.org)
- **Belfast Workforce Solutions Center**  
**Address:** 15 Starrett Dr Suite F, Belfast, ME 04915  
**Phone:** (207) 930-7047  
**TTY:** Maine Relay 711  
**Email:** [Intake@WorkforceSolutionsME.org](mailto:Intake@WorkforceSolutionsME.org)
- **Brunswick CareerCenter**  
**In-Person Hours:** 8:00 AM to 5:00 PM, Monday, Tuesday, and Wednesday  
**Address:** 29 Sewall Street, Brunswick, Maine 04011  
**Phone:** 207-623-7981  
**TTY:** Maine Relay 711  
**Email:** [brunswick.careercenter@maine.gov](mailto:brunswick.careercenter@maine.gov)
- **Greater Portland CareerCenter**  
**In-Person Hours:** 8:00 AM to 5:00 PM Monday through Friday  
**Address:** 151 Jetport Blvd, Portland, ME 04102  
**Phone:** 207-623-7981  
**TTY:** Maine Relay 711  
**Email:** [CareerCenter.portland@maine.gov](mailto:CareerCenter.portland@maine.gov)
- **Rockland CareerCenter**  
**In-Person Hours:** 8:00 AM to 5:00 PM Monday thru Friday  
**Address:** 91 Camden Street, Suite 201, Rockland, ME 04841-3424  
**Phone:** 207-623-7981  
**TTY:** Maine Relay 711  
**Email:** [rockland.careercenter@maine.gov](mailto:rockland.careercenter@maine.gov)

From Dave Wurm, Director of Workforce Services, Workforce Solutions (Goodwill of NNE):  
**Friday, August 30<sup>th</sup> –**

	<ul style="list-style-type: none"> <li>• Last date when the Info Center/basic services will be offered in Center. Interior building doors will be locked to walk-in clients, and they will be redirecting anyone in need of basic, staff-assisted services to other community partners or to affiliate sites.</li> <li>• Staff meetings with clients can continue beyond 8/30 – client interview rooms and conference rooms will still be available.</li> </ul> <p><b>Friday, September 20<sup>th</sup> –</b></p> <ul style="list-style-type: none"> <li>• Office closure – no more client meetings or use of the office by mobile, dedicated or partner staff. Interview rooms and conference rooms closed. Between 9/21 – 9/30 efforts will be focused on final closeout of space by Goodwill facilities and IT staff.</li> </ul> <p><b>Tuesday, September 30<sup>th</sup> –</b></p> <ul style="list-style-type: none"> <li>• Lease ends – all closure components completed.</li> </ul>	
Adjourn	2:23 PM	

**Next Meeting: September 25 @ 2:00PM**