

# Quarterly One-Stop Partner Meeting

Minutes

September 19, 2023

1:30 – 3:00 PM

Agenda Item	Notes	Next Steps
<p>1. <b>Introductions; Review of the Agenda</b></p>	<p><b>Megan Dichter</b>, MDOE, Adult Education: Currently working with Dept. of Economic &amp; Community Development and Portland Adult Ed to expand the new Mainer Resource Center – more information to follow.</p> <p><b>Abby Yamamoto</b>, Portland Adult Education: Workforce classes started this week; academic classes started last week.</p> <p><b>Molly Ginn</b>, Center Director, Penobscot Job Corps: Celebrating a recent job placement who has been hired into a pipefitting and welding job starting at \$38/hr. Housing is included in this placement. Graduation celebration is on October 6<sup>th</sup>.</p> <p><b>Sarah Bachand</b>, Director, Workforce Development, York County Community College: Starting a 3<sup>rd</sup> cohort in the Dental Assisting program. Everyone who attended the 10-week program has been placed. A program for credentialed students began a dental assistant program in August – a cohort of 9 - sponsoring dentists coming in to teach skills.</p> <p><b>Teyonda Hall</b>, Director of Resident Services, Portland Housing Authority: Received grants that focus on self-sufficiency. Collaborative meets quarterly to discuss access to various pathways.</p> <p><b>Libby Stone-Sterling</b>, MDOL, Division of Vocational Rehabilitation: Received notification from Rehab Services Administration, grant coming to Maine in partnership with DOE, Alpha I, and many others to improve systems and collaborations to both young people as far back as age 10 with disabilities to provide services to them and their families, and to start to discuss secondary education.</p> <p><b>Marshall Archer</b>, Fedcap: New contract beginning October 1; staff nearly doubled. Approximately 150 placements higher than last year (12%). Began work on progressive employment model for adults, specifically reentry and recovery. This is a pilot project out of Bangor and Washington County now; coming to the Portland area soon.</p> <p><b>Karen Fraser</b>, MDOL Bureau of Rehabilitation Services: October is National Disability Employment Awareness month; theme this year is Access Equities. Several activities planned throughout the month.</p>	

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**Dawn Croteau**, MDHHS, ASPIRE Program Manager: 81 participants currently in the Parents and Scholars Program; several others enrolled in other occupational trainings.

**Nate Snow**, LearningWorks, YouthBuild: Received the MDOL grant to operate YouthBuild this year after a year without the funding. Partnership with Workforce Solutions to hire a youth employment counselor to teach career curriculum and maximize the workforce system.

**Stephanie Haskins**, Gray, New Gloucester Adult Ed: Medical Assisting and CNA classes going well. Offering hybrid and in-person options. Hired a new CNA instructor.

**Dave Wurm**, Workforce Services, Goodwill: June reported a 24% increase in clients served compared to prior year with same funding/staff, etc.

**Melissa Harvey**, Job Services, MDOL: Attended the NASWA conference last week. Learning about AI, what it will look like and the impact.

**Linda Winton**, Director, Bonny Eagle Adult Ed: Academic classes started 2 weeks ago. Offering a Certified Clinical Medical Assistant Program that starts October 14<sup>th</sup>. Few slots still open.

**David Watts**, Central Lincoln County Adult Ed: *National Adult Education and Family Literacy Week!* Many new high school completion students. Offering a new CNA cohort and revamp for the next one in October as hybrid. MJRP grant – working on pre-apprenticeship in hospitality and culinary arts – also working on a workforce and career prep model, hopeful completion by calendar year end. Has moved from Five Towns to Central Lincoln County with otherwise the same title/job. New email contact: [dwatts@aos93.org](mailto:dwatts@aos93.org).

**Jim Whitten**, Southern Maine Community College: Working on an initiative to align all degree programs and workforce credentialing into career pathways to give students more enter and exit opportunities to work and continuing education.

**Jillian Sample**, Coastal Counties Workforce, Inc.: Celebrating the work of all CCWI partners.

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	<p><b>Elizabeth Grout</b>, PathStone Corporation (NFWJ program administrator): Two participants trained in 13-week comprehensive welding course; both have received jobs fulltime @ a minimum of \$22/hr.</p>	
2. June Meeting Minutes	<p>Shared one change/edit re: Karen Fraser’s update (MDOL BES)</p>	<p>Approved</p>
3. Workforce Development Collaborative Impact Opportunities	<p><b>Chris Quint</b>, Director, State Workforce Board: Working with the three local workforce boards and local economic development districts across the state on the 5-year refresher of both 10-year economic development plan from 2019 and the state workforce board strategic plan from the same year.</p> <p><b>2023 first Progress Report:</b>            Three strategic goals within the 10-year Plan:</p> <ol style="list-style-type: none"> <li>1. Grow average annual wage by 10%</li> <li>2. Increase what we sell by worker by 10%</li> <li>3. Add 75,000 people to the employment pool               <ul style="list-style-type: none"> <li>• Goal #1 – annual average wages (2021 #'s) up 11.6%</li> <li>• Goal #2 – what we sell per worker up 12.8%</li> <li>• Goal #3 – 13,400 people added to Maine’s talent pool – incl. working age; population growth from migration and labor force changes – more work to do to get to the goal.</li> </ul> </li> </ol> <p>Progress report includes a fold-out of progress within each strategy including actions in the 10-year plan.</p> <p>Strategy A – Local Talent – incorporate additional actions not in the 10-year plan – 2019 – in progress – intention not to change any strategies under the 10-year plan, but incorporate additional actions that people feel are important to get to the 75,000 number</p> <p>Strategy B – Tracked talent – Increase labor force. Move to local talent</p>	
		<p>Amy will share this report with Chris’ presentation materials.</p> <p>Workforce Board Strategic Vision can be found here: <a href="https://www.maine.gov/swb/svmw/index.shtml">https://www.maine.gov/swb/svmw/index.shtml</a></p>

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	<ul style="list-style-type: none"><li>• Which actions under the 10-year plan are still relevant in today's</li><li>• What are some additional actions we can put into place to track talent?</li></ul> <p>In December State workforce board will release a 10-year tangible product that will showcase what's coming up.</p> <p>Hosting several in-person meetings across the state this fall to receive feedback on areas to direct focus for the remainder of the plan period:</p> <ul style="list-style-type: none"><li>• CCWI: Scarborough</li><li>• Central Western Maine: Lewiston/Augusta</li><li>• CCWI: Damariscotta</li><li>• Northern Maine Workforce Board: Presque Isle, Washington County, Bangor</li></ul> <p>Discussion around supplemental supports to increasing and supporting workforce in the region, including housing, transportation, etc.</p> <p><b>Amy Geren</b>, Catherine Cutler Institute, OSO CCWI</p> <p>Two workforce development collaborative impact opportunities coming up:</p> <ol style="list-style-type: none"><li>1. The Maine Economic Improvement Fund (MEIF) at USM is currently soliciting proposals from faculty and staff from all colleges and all disciplines that propose projects to establish new and/or strengthen existing partnerships with community partners in Maine on cross-disciplinary projects that contribute to workforce development and economic growth; focus on Information Technology, one of MEIF's target areas; include student engagement. As staff at USM through the Cutler Institute, Amy could serve as the applicant partner on a project with a One-Stop Partner.</li><li>2. The Roux Institute will be holding a Start Summit on Workforce Innovation, a hackathon that will be held at the UNE-Biddeford campus October 21<sup>st</sup>. There is no</li></ol>	<p>Proposals are <b>due on Friday, October 20<sup>th</sup></b>; new projects would begin in January 2024. Please be in touch with Amy if interested in proposing a project. Start Summit registration</p>
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	<p>fee to attend, and there is prize money for the top two teams which will be assigned at the event.</p>	<p>link: <a href="https://rouxeventts.northeastern.edu/workforce-innovation-startsummit/web-reg#_ga=2.94652442.726524095.1694628342-488164942.1694185178">https://rouxeventts.northeastern.edu/workforce-innovation-startsummit/web-reg#_ga=2.94652442.726524095.1694628342-488164942.1694185178</a></p>
<p>4. <b>One-Stop Certification/Partner Compliance Survey</b></p>	<p>One-Stop Center (OSC) in Portland and regional affiliate sites are currently going through the required certification process. We are gathering information and need partner feedback and how you provide access to services through the One-Stop sites.</p> <p>The OSC is the same location as the last certification (2020). Amy is meeting the ADA coordinator with the State of Maine to complete the inspection of the Portland site on October 2<sup>nd</sup>.</p>	<p>Amy will send out times to connect with smaller groups of OSPs in October to gather feedback.</p>
<p>5. <b>Virtual American Job Center Update</b></p>	<p>MDOL is still finalizing the contract with consultant.</p>	

Next Meeting: December 19, 2023 @ 1:30PM