

**Coastal Counties Workforce Investment Area  
CCWI Executive Board of Directors  
Meeting Minutes 7/19/2024 @ 9:00am  
Via Zoom**

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**Board of Directors in Attendance:** President & Commissioner Charles Crosby III (Sagadahoc County); Commissioner Jim Cloutier (Cumberland County); Secretary/Treasurer & Commissioner Betty Johnson (Waldo County); Commissioner Rick Parent (Knox County); Commissioner Richard Clark (York County); Carrie Murphy (CCWB Chair); Peter Russell (CCWB Vice Chair); Lydia Sy (Past CCWB Chair)

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**Others in Attendance:** CCWI Executive Director Antoinette Mancusi; CCWI Executive Assistant Valerie Odams

**Board of Directors Absent:** Commissioner Mary Trescot (Lincoln County);

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**I. Welcome/Call to Order/Introductions – Review/Revise Agenda**

A. President & Commissioner Charles Crosby III (Sagadahoc County) began the meeting at 9:06am and called attendance. It was determined that a quorum was present.

**II. Consent Agenda**

A. Minutes from July 2, 2024

B. Consideration of Action to approve the consent agenda above.

Motion: Betty Johnson

Second: Richard Clark

Vote: All in Favor

**III. CCWB Membership**

A. The BOD was given a roster of current CCWB members and their term expirations.

Consideration of Action to approve the following new members to the CCWB:

I. Business: Kelly Osborn – Bartlett Woods, Inc.

**Consideration of Action to approve Kelly Osborn as a member of the Coastal Counties Workforce Board.**

Motion: Jim Cloutier 2nd: Betty Johnson Vote: Unanimous

II. Workforce: Pamela Bennett – United Way of Southern Maine, Greater Portland Workforce Initiative

**Consideration of Action to approve Pamela Bennett as a member of the Coastal Counties Workforce Board.**

Motion:    Betty Johnson    2nd:    Richard Clark    Vote:    Unanimous   

**Adjourn**

**VOTE: To adjourn the meeting at 9:45am**

Motion: Betty Johnson                      Second: Jim Cloutier                      Vote: All in Favor

Respectfully Submitted,

*Valerie Odams* 7/19/2024  
Valerie Odams  
CCWI Executive Assistant

11/15/2024  
Approved